

## Appendix A – Assessment of the Hatherleigh Community Plan

In accordance with the Council's adopted Community-Led Planning Protocol, the Hatherleigh Community Plan must be assessed against the following criteria. Officer comments regarding each of these criteria are provided in the table below:

<i>Criteria</i>	<i>Officer Comments</i>
a) The Plan has been undertaken by an appropriate group, approved by the Parish or Town Council, which is committed to representing the issues and needs of the whole community.	The preparation of the Community Plan has been led by a group of volunteers made up of local residents, businesses and Town Councillors. The Group has been known as the Hatherleigh Plan-It Group and has been constituted by the Town Council.
b) The Plan has sought to involve all groups in the community to ensure it fully represents the needs, ideas and interests of the community.	The preparation of the Community Plan has undergone extensive community and stakeholder constitution. This has been covered in three main stages: <ol style="list-style-type: none"> <li>1. Initial consultation to gather ideas and issues in the community. This included a household survey and youth consultation.</li> <li>2. Plan-It Event. An all day event involving an exhibition and workshop discussions.</li> <li>3. Formal six week consultation on a draft version of the plan from 4<sup>th</sup> October – 15<sup>th</sup> November 2012</li> </ol> Full details of the consultation are included within Appendix A of the Community Plan.
c) The Plan contributes to achieving sustainable development taking into consideration local housing, employment and environmental needs.	The plan uses the principles of the Sustainable Rural Communities Toolkit and covers all seven aspects of the community: community life; transport and communications; environment; economy; housing; local services; and local facilities and activities.  The plan identifies the key development needs of the area and makes provision for new housing and employment opportunities to come forward in the town.
d) The Plan is based on a thorough assessment of evidence and makes every effort to meet identified needs. Evidence should be wide-ranging and robust and include statistical profiles of the plan area, a Parish Housing Needs Survey and primary	The plan has been based on evidence collected through the Parish Housing Needs Survey and other statistical data as referenced in the plan. A household survey which was distributed to every household in the parish was also carried out and has

research data.	been used to inform the plan.
e) Preparation of the plan has followed a robust and transparent process (for example, Plan-It).	The preparation of the plan has used the Plan-It process as recommended by the Borough Council.
f) The Plan contains a vision of the aspirations of the community in the long term with clearly stated objectives and goals.	The plan includes a vision and a set of aims for each of the sustainability themes. These are reflected in the principles for development which are contained throughout the plan.
g) Where required, the plan contains an action plan to deliver local projects and initiatives.	Appendix B of the Community Plan contains an Action Plan which reflects the requests and aspirations of the community that have been identified during the consultation process.
h) The plan conforms to any legislative requirements and any higher tier plans and policies.	The guidance included within the plan accords with the policies of the Council's Adopted Core Strategy (2011) and Local Plan (2005) and the policies of the NPPF. In particular: <ul style="list-style-type: none"> <li>• the plan has been prepared under the provisions of Core Strategy Strategic Policy 24; and</li> <li>• the plan builds on the provisions for the redevelopment of the market site set out in policy ED9 of the adopted Local Plan 2005.</li> </ul>
i) The plan has been through a minimum six week consultation period in which people living, working and carrying out business in the local area were invited to comment.	A formal consultation on the draft plan was carried out for a six week period from 4 <sup>th</sup> October – 15 <sup>th</sup> November 2012.
j) The plan has local legitimacy and accountability, through formal adoption by an appropriate accountable body i.e. Parish/Town Council.	The plan was formally adopted by the Town Council on 9 <sup>th</sup> April 2013.
k) It has been identified how the implementation of the plan is to be monitored and demonstrates a commitment to review and update the plan on a regular basis.	The plan includes a commitment to monitor the plan on an annual basis and will be reported on at the Town Council's AGM. A full or partial review of the plan will be carried out five years from the date of adoption or sooner if circumstances change significantly.